



## **Child Care Health Consultant *Beaufort and Hyde Counties***

### **Job Description**

#### **Position Title**

Child Care Health Consultant (CCHC)

#### **Primary Purpose/Description of the Position**

The CCHC position is a community-based position that works with early care and education (child care) administrators, operators, and early educators to ensure healthy and safe environments for children in child care. CCHCs offer training and technical assistance through consultation and coaching. This CCHC position will provide the above-named services to the counties of Beaufort and Hyde.

#### **Duties and Responsibilities**

A CCHC duties and responsibilities are to:

- Work collaboratively with early educators to assess, plan, implement, and evaluate strategies to achieve high quality, healthy and safe child care environments
- Guide early educators to meet child care health and safety requirements and achieve best practice standards
- Offer consultation based on quality improvement plans
- Provide health and safety training to improve health knowledge and skills of early educators
- Provide consultation and training for early educators to interpret and implement medical action plans for children with special health care needs
- Act as a liaison with local health professionals and community service agencies by offering health education, community information, and referral resources to facilities and families
- Advocate for young children by actively serving on and coordinating with local, regional, and statewide committees that support healthy growth and development of children
- Establish and maintain on-going working relationships with other professionals offering technical assistance to early care and education settings
- Participate in on-going professional development opportunities
- Participate in webinars, regional meetings, and the annual CCHC conference

#### **Desired Knowledge, Skills, and Abilities**

The preferred knowledge, skills, and abilities for a CCHC candidate include:

- Being self-motivated to learn and have the ability to work in an independent role
- Having experience and knowledge of child health, development, and special health care needs
- Having knowledge and skills related to public health theory, practices, principles, and techniques
- Being able to understand and communicate the importance of injury prevention and health promotion
- Knowing state and federal child care guidelines and regulations
- Knowing how to locate community resources and access services for child care providers and families
- Having experience in providing group training and be knowledgeable of adult learning strategies

- Respecting the belief systems and cultural values of all people
- Being able to:
  - identify people’s capabilities, knowledge, skills, assets, and strengths and work to reinforce and build upon these foundations
  - tailor consultation to help early educators meet the needs and goals of families
  - elicit information and communicates clearly and concisely
  - nurture new partners and maintain existing relationships
  - be flexible in the delivery of training and technical assistance based on the availability of facility staff
  - develop and maintain relationships with local and state early care and education technical assistance providers
  - document on-going child care assessment, quality improvement plans, consultation, and training
  - complete and submit regular reports to funding and hiring agencies
  - develop and distribute training materials and health and safety resources to facilities

### **Minimum Education/Training**

The CCHC is a registered nurse with a degree in nursing (ASN or BSN) or a health professional with a minimum of a bachelor’s degree in health education or health related field. A qualified applicant should have experience in child health or community health and early care and education. Education and experience can be either:

- ✓ A degree in nursing with experience in public health or pediatric nursing and licensure as a registered nurse (RN), **OR**
- ✓ At least a bachelor’s degree in health education or health related field (nutrition and physical activity, oral health, community, public health, etc.) with experience in health education. Certified Health Education Specialist (CHES) designation preferred.

Preferred: Bachelor’s Degree in Nursing, licensed as a nurse in North Carolina; current NC Child Care Health Consultant Certification, Registered Nurse (RN) with at least five years experience in the health field (preferably child health) . Experience in programs serving young children and families in a non-profit or public human service agency.

The health professional becomes a qualified CCHC upon successful completion of the NC Child Care Health Consultant Course and receipt of a certificate of qualification. The 14-week course is facilitated by the NC Child Care Health and Safety Resource Center: [www.healthychildcare.unc.edu](http://www.healthychildcare.unc.edu) and includes web-based distance learning, one on-site training sessions in the Raleigh area, and a final project.

### **Work Schedule**

- Typically, CCHCs work a Monday – Friday, 6 hour/day schedule.
- Occasional work on weekends and evenings is required to provide training
- Extensive county or regional travel is required.