



March - July 2024

STAFF DEVELOPMENT TRAININGS

REGISTRATION FORM & QUARTERLY SCHEDULE
Complete ALL information and submit WITH payment by deadlines.
Write legibly. Payment and other details below.

Name: _____ Phone number: _____

Mailing Address: _____ City: _____ Zip Code: _____

YOUR Email Address: _____ @ _____ YOUR Phone #: _____

Place of Employment: _____ County: _____ WORK Phone #: _____

Job Title ✓	Ages of the Children	How many of each?
Teacher ____	Infant-Toddler: Ages 0-2 ____	
Assistant ____	Preschool: Ages 3-5 ____	
Administrator ____	School Age: 5+ ____	
Floater ____	All: ____	
Parent ____		



Paid trainings require a copy of this form be sent to us via email, fax, or in person. See page 6-7.
TRAININGS HELD IN PERSON WILL BE AT BHPC OFFICE.

March 2024

IN-PERSON TRAINING



**Tuesday,
March 5th
6:30-8:30 pm**

2 CHCs - \$8

Asthma in Child Care

Lani Hindman, Child Care Health Consultant

Training developed by the North Carolina Child Care Health and Safety Resource Center covering asthma and emergency treatment in child care. Participants will learn about asthma, common asthma triggers and environmental control measures, to recognize signs and symptoms of asthma, how to treat, using Medical Action Plan for Asthma and become familiar with proper storage and use of asthma medication.

Virtual
TRAINING



**Tuesday,
March 12th
6:30-8:30 pm**

2 CHCs - \$8



**Preventing Challenging Behaviors:
An Ounce of Prevention is Worth A Pound of Cure!**

Brandi Parnell, Healthy Social Behavior Specialist

The environment a teacher creates, paired with her knowledge of the children in her care, can prevent many challenging behaviors in young children. Teachers who create positive social environments find that children more easily develop the social emotional skills they need to succeed. This session focuses on modifications teachers can make in six key areas in the environment that will prevent and reduce conflict that leads to challenging behaviors.

April 2024

Virtual
TRAINING



**Tuesday,
April 16th
6:30-8:30 pm**

2 CHCs - \$8



**INFANT-TODDLER SAFE SLEEP &
SUDDEN INFANT DEATH SYNDROME (ITS-SIDS)**

Lani Hindman, Child Care Health Consultant

ECE staff caring for children ages 12 months and younger must complete training on safe sleep practices ***within two months*** of assuming care-giving responsibilities & every 3-yrs from the completion of initial ITS-SIDS.

****Cut-off date to register is one week before class: April 9, 2024 @ 12:00 PM. ****

IN-PERSON
TRAINING



**Tuesday,
April 30th
6:00-8:30 pm**

2.5 CHCs - \$8



**STEWARDS OF CHILDREN: THE RECOGNITION,
PREVENTION, AND RESPONSE TO CHILD SEXUAL ABUSE**

Bonnie Jean Kuras, M. Ed, Training Specialist, TEDI BEAR CAC

During this training participants will be able to explain the concepts of making choices, taking risks, and supporting each other as they relate to child sexual abuse, be able to describe how protecting children from sexual abuse helps create a healthy community and learn the 5 Steps necessary to protect children from child sexual abuse.

May 2024

IN-PERSON
TRAINING



**Tuesday,
May 14th
6:30-7:30 pm**

1 CHCs - \$4

Child Abuse & Neglect Awareness Prevention for Early Educators

Lani Hindman, Child Care Health Consultant

Training developed by the North Carolina Child Care Health and Safety Resource Center covering child abuse and neglect awareness and prevention for early educators. Participants will increase knowledge of prevention and recognition of child abuse and neglect, identify ways to respond to child maltreatment and understand the reporting process, and understand the impact of compassion fatigue and resilience on early educators and the children and families they serve.

IN-PERSON
TRAINING



**Tuesday,
May 21st
6:30-8:30 pm**

2 CHCs - \$8

FINDING CALM

Angela Pate, Family Child Care Specialist

How could reducing stress and creating calm improve your classroom? In this learning event you will learn specific skills and strategies to help reduce stress and anxiety. You and the children you serve, will also discover how to create a welcoming and calm space and fun and stress reducing activities to create better days ahead.

June 2024

VIRTUAL
TRAINING



**Tuesday,
June 4th
6:30-8:30 pm**

2 CHCs - \$8

MEASURING PROGRAM QUALITY: EARLY CHILDHOOD ENVIRONMENT RATING SCALE-REVISED (ECERS-R)

*Linda Rowley & Tanya Clauson,
North Carolina Rated License Assessment Project*

This training session will include discussions about scoring considerations and requirements for the lower-scoring ECERS-R items and indicators. There will be a question/answer time at the end of the training. Bring your ECERS-R questions!

If you have an ECERS-R book, bring it with you.

IN-PERSON
TRAINING



Tuesday,
June 11th
6:30-8:30 pm

2 CHCs - \$8



INFANT-TODDLER SAFE SLEEP & SUDDEN INFANT DEATH SYNDROME (ITS-SIDS)

Lani Hindman, Child Care Health Consultant

ECE staff caring for children ages 12 months and younger must complete training on safe sleep practices ***within two months*** of assuming care-giving responsibilities & every 3-yrs from the completion of initial ITS-SIDS.

****Cut-off date to register is one week before class: June 4, 2024 @ 12:00 PM. ****

July 2024

IN-PERSON
TRAINING



Tuesday,
July 9th
6:30-7:30 pm

1 CHCs
\$4 members
\$5 Non-members



UNINTENTIONAL INJURIES IN CHILD CARE

Lani Hindman, Child Care Health Consultant

Training developed by the North Carolina Child Care Health and Safety Resource Center covering prevention of unintentional injuries in child care. Participants will learn about unintentional injury prevention and North Carolina child care rules regarding reporting if incidents occur in child care. Additionally, participants will learn how to recognize signs of when to seek emergency care after an unintentional injury has occurred in child care.

VIRTUAL
TRAINING



Tuesday,
July 16th
6:30-8:30 pm

2 CHCs
\$8 members
\$10 Non-members



MEASURING PROGRAM QUALITY: INFANT-TODDLER ENVIRONMENT RATING SCALE-REVISED (ITERS-R)

*Linda Rowley & Tanya Clauson,
North Carolina Rated License Assessment Project*

This training session will include discussions about scoring considerations and requirements for the lower-scoring ITERS-R items and indicators. There will be a question/answer time at the end of the training. Bring your ITERS-R questions!

If you have an ITERS-R book, bring it with you.

**CERTIFICATION TRAINING NOW AVAILABLE THROUGH
BEAUFORT-HYDE PARTNERSHIP FOR CHILDREN**

Our Session offered as a
Hybrid Training
(online &
face-to-face).



ARC Certified
Instructors.
Must have computer &
internet access.

ADULT & PEDIATRIC CPR, FIRST AID/AED

with Epinephrine Auto-Injector Administration and Asthma and Quick-Relief Medication Administration

\$57 per person

Registration can be done on-line or in office.

If you have any questions, please call Lani Hindman at 252.975.4647, ext. 108.

****Hybrid training MUST be completed within a 2-week period****


The hands-on portion will be scheduled for the 14th day after the start date



PROFESSIONAL DEVELOPMENT WORKSHOP, REGISTRATION POLICIES, & PROCEDURES

Our quarterly training schedule is available online at our website www.bhckids.org under the Early Educators Tab.

REGISTRATION & PAYMENT PROCEDURES

- Complete the registration sheet form found on our website at www.bhckids.org under the early educator tab. You may also pick up a registration sheet at our office. Trainings for most 2-hour workshops start at \$8. Continuing Education Credits (CEUs) will vary. Trainings outside of Region 2 will pay \$5 more for trainings.
- Two ways to pay:
 1. [Click here to pay online.](#) 
 2. In-person or by mail (checks only) to BHPC (979 Washington Square Mall, Washington, NC 27889) with exact payment. A fee will apply for returned checks.

GENERAL TRAINING REGISTRATION & INSTRUCTIONS:

- ***PRE-REGISTRATION IS REQUIRED FOR ALL WORKSHOPS PAID OR FREE.***
- Registrations must be received in our office by 12:00 noon on the day **BEFORE** the training takes place. (Example: If training is on Tuesday, the registration period ends on Monday at 12:00 pm). **ITS SIDS registration must be received 1 week prior to training.**
- To register for **virtual workshops**, please make sure you have access to:
 - Internet with working email address
 - ZOOM App
 - Computer with speaker, microphone, video camera (**Cell phones are not recommended.**)
 - Uninterrupted time & space to successfully take the training (*Please do not drive while participating in trainings*)
- If the training is **virtual**, you will receive the training pre-test via Google forms to complete & email back to us by 12:00 NOON ON THE DAY OF THE TRAINING. Failure to submit the virtual pretest on time will forfeit your admittance to the training. **ITS SIDS Virtual Training Pre-test and Training agreement must be completed by 12:00 pm the day before scheduled training.**
- **TO RECEIVE PASSWORD-PROTECTED CERTIFICATE for training attendance:**
 - If the training was virtual, you will complete the online post test and evaluation and email back to us. **CERTIFICATE OF ATTENDANCE** will be emailed to you. Modification to the certificate document is strictly prohibited and considered fraud.
- BHPC **DOES NOT** provide replacement certificates and is not responsible for re-issuing lost or damaged training certificates.
- We do not give refunds for missed trainings, however if you notify us that you cannot attend an event at least one day in advance, we may issue you a credit to attend another training within the same calendar year.

- Registrants who cannot attend after they preregister may elect to get a substitute to replace them if they: **(1) FIRST NOTIFY BHPC, (2) PAY AN EXTRA \$2 SURCHARGE IN CASH NO LATER THAN 12 NOON ON THE DAY OF THE TRAINING.**
- BHPC reserves the right to postpone or cancel trainings based on the following situations: **(1) LESS THAN 3 PARTICIPANTS PRE-REGISTER, (2) INCLEMENT WEATHER, OR (3) OTHER EMERGENCIES.** Registrants will be notified by phone/email as soon as possible. Alternative dates will be selected at BHPC's discretion. Refunds will not be issued; however, credits will be offered to attend training on the rescheduled date or an agreement to attend a replacement training will be offered cost is equal.
- No one will be admitted to the training after 6:45pm, so we **urge you to join the training at least 15 minutes before it begins. REMEMBER:** You must be present/participate during the entire time, and we must be able to **SEE/HEAR you.** Please do not bring children unless you receive prior approval.
- **Requests to provide additional off-site training:**

Based upon the availability of scheduling, BHPC can offer off-site Professional Development training at **your** facility upon request. This agreement is solely at the discretion of BHPC and the following conditions must be met:

- The workshop date requested does not conflict in any way with the existing BHPC schedule of trainings or events.
- Training time will be discussed during planning with facility. Example: 9:00 am at off-site location; 6:00 pm at BHPC, etcetera.
- Requests must be submitted at least **30 days in advance.**
- A **non-refundable \$25 fee** must be paid to secure a training date and time agreement.
- A minimum number of **6 persons must be present.**
- Fee for 2-hour CHC workshops is generally \$8 per person.
- Fee for CEUs will vary depending on content, number of contact hours associated, and supplementary materials required.
- All fees must be submitted **one week in advance** before training takes place.
- **Some trainings** can only be held at our office due to space, equipment, and materials needed for the presentation.

For More Information Please Contact:
 Resource Center Specialist
ResourceRoom@bhckids.org
 252.975.4647, ext.101